



Enrolment Procedures for children with disabilities and special needs

Child Name: _____

When approached to enrol a child with special needs into the OSCAR programme we need to find out as much as possible about the child and their disability. This will ensure that the child will receive best possible care and that the programme is able to cater for that child's needs.

All enrolments will be initially on a trial basis for children with disabilities and special needs. All families must complete an enrolment form and sign a parent contract before the child can participate in the programme.

Information required from parents for children with special needs enrolling in the programme are as follows:

Does the child have a diagnosed disability/special need? Yes No

What are the details of the disability/special need? _____

How does the disability/special need affect the child? _____

Does the child have any medical conditions and what implications does this have for providing care? _____

What can the programme do to minimise the chance of these occurring? _____

What are the symptoms and what steps have to be taken to control these? _____

Does the child have any dietary restrictions? _____

What is the child's health history? _____

Is there any activities the child should avoid for medical reasons? _____

Does the child take any medication? _____

Does the child have any problems with behaviour in associating with other children? _____

Do you have a behaviour plan? _____

Is there anything specific that upsets the child? _____

What methods are used to calm the child should they get overexcited or have problems with their behaviour? _____

How will the child cope being with a large group of children? Yes No

Do they tend to wander off? Yes No

Do they require any specialised equipment? Yes No

Do they require assistance with eating, washing, and toileting? Yes No

Have they been in a programme before? Yes No

What activities does the child like? _____

Name of parent / caregiver

Name of programme representative

Signature

Signature

Date

Date